

**Ministry of Education**

Capital Policy and Programs  
Branch  
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**Ministère de l'Éducation**

Direction des politiques et des  
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Toronto ON M7A 1L2



**2012: SB16**

**MEMORANDUM TO:** Superintendents of Business  
Superintendents of Facilities

**FROM:** Nancy Whynot  
Director, Capital Programs Branch

**DATE:** **June 27, 2012**

**SUBJECT:** **Facility Partnerships Guideline Status Update and Survey**

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I am writing as a follow up to Memorandum 2010: B1 [Encouraging Facility Partnerships](#), which introduced the [Facility Partnerships Guideline](#) ("the Guideline").

The Guideline was intended to encourage school boards to work with their community partners in order to share facilities to the benefit of boards, students and the community, and to optimize the use of public assets owned by school boards. The Guideline required boards to establish facility partnerships policies and begin their partner notification process in 2010. The Ministry is aware of many boards' significant efforts and successes. The Ministry is now following up with all boards to review the results of implementation.

**Highlights:**

- Boards are to fill out online survey on the Facility Partnerships Guideline implementation.
- Deadline for completion is September 14, 2012.

**Background**

The Facility Partnerships Guideline was developed in response to several recommendations in the Declining Enrolment Working Group's 2009 report, which focused on the importance of encouraging more partnerships between boards and community partners for the benefit of boards and students. The Guideline was intended to build on the success of existing board policies and partnerships.

Boards were to develop their own facility partnership policies. Highlights of the Guideline included:

- The development of criteria for eligible partners;
- The development of a list of space and projects available for partnerships;
- The development of a notification process for partnerships; and
- The organization by boards of annual meetings to discuss partnership opportunities.

## **Next Steps**

The Ministry is undertaking a survey of the implementation of the Facility Partnerships Guideline at school boards as a standard component of the policy development process. The Ministry has developed a web-based survey regarding school boards' policy and processes:

<http://fluidsurveys.com/s/FacilityPartnershipsGuidelineSurvey/langeng/>

The Ministry requests that the survey be completed by September 14, 2012. We have attached a copy of the survey questions (as Appendix A) for your information, however, boards are required to respond to the survey via the weblink only. The survey requires the identification of the board and the name and contact information of the person completing the survey.

## **Contacts**

We continue to be available to school boards and to community partners to support the development of facility partnerships. For questions about the survey or the Ministry's *Facility Partnerships Guideline*, please contact Sabina Bredin at 416-325-2496 or [Sabina.Bredin@ontario.ca](mailto:Sabina.Bredin@ontario.ca)

Sincerely,

*Original signed by:*

Nancy Whynot  
Director  
Capital Programs Branch

cc. Directors of Education  
Attachment A